

Drive Instructor Checklist

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The following listed items MUST be submitted to the office PRIOR to a candidate attending an evaluation.

DRIVE INSTRUCTOR CHECKLIST

- AEF or Other P/TSO Membership
- Silver Sport License through Equestrian Canada & Coach Levy Paid
- Standard First Aid with Level C CPR (At a minimum)
- Current Background Check with vulnerable sectors completed
- Making Ethical Decisions Online Module through coach.ca
- Making Head Way in Sport Online Module through coach.ca
- EC Learn to Drive Program (Copy of certificate)
- Drive Lesson Plan (From designated list of topics)
- Emergency Action Plan (On home Facility)

Documents for Submission:

- Code of Ethics
- Code of Conduct
- Privacy Document
- Coach Declaration
- Intent to Decline Training (if applicable)
- Enhanced Coach Listing Form
- Parental Consent Form (if applicable)
- 2x Reference Letters
- Registration Form & Payment