



**Alberta
Equestrian
Federation**®

Steward/Technical Delegate Report & Evaluation for AEF Recognized Wild Rose Competitions

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Competition Details:

Name of competition: _____

Location: _____ Date: _____

Name of manager: _____

Name of secretary: _____

Officials: *One line per official; indicate status, guest carded and divisions judged.*

Name	Status	Divisions Judged	Guest Carded

Course Designer(s): *Indicate status and type of course designed.*

Name	Status	Courses Designed

Steward(s)/Technical Delegate(s): *Please list the name(s) and status of the Steward(s) and/or TD(s).*

Name	Status

Comments:

General Comments:

Did any problems arise from the prize list? Yes No

Was adequate information included in the prize list? (rules, maps, etc.) Yes No

Part 1 - Compliance with the rules

If a problem is indicated in any of the answers to the following, please explain in the space provided.

Rules

1. Was entire competition (both point and miscellaneous classes) run in accordance with ADS rules?

Yes No

If no, provide details below.

2. Was any incident of animal cruelty or alleged abuse reported to you? Yes No

3. Were the following available:

Measuring stick N/A Yes No

Stop watches N/A Yes No

Electric timers N/A Yes No

4. Were qualified medical personnel and equipment available? Yes No

5. Was an ambulance on site? Yes No

If no, was there a detailed emergency plan in place? Yes No

6. Was a veterinarian present throughout the competition? Yes No

If no, was the veterinarian on call? Yes No

Name of veterinarian: _____

7. Were courses and/or order of go posted in accordance with the rules? Yes No

Schooling and Warm-Up Areas

8. Were the warm-up areas suitable and was there enough space? *(If no, give details)* Yes No

Comments Continued:

9. Were there any problems in schooling areas? *(If yes, please give details below)* Yes No

10. What was the condition of the competition grounds *(schooling area, parking cars, vans, size of grounds, signage, spectator seating and toilets)*

Competition Rings

11. Total number of rings: _____

12. What was the condition of ring(s) (footing, fencing, lettering, lighting, facilities for judges, courses, ring crew and timing equipment)

13. Was equipment available and used to keep the competition and warm-up arenas in good condition for the duration of the show? Yes No

Weather

14. Was it a factor? If yes, in what way? Yes No

Part 2 - Additional Comments

General comments about the show:

Recommendations to show committee for improvements that could be made at future shows:

Name of Steward/TD: _____

Date report completed: _____

To make an complaint please contact competitions@albertaequestrian.com for the appropriate form and process.