

*The following listed items MUST be submitted to the office PRIOR to a candidate attending an evaluation.*

<b>WESTERN COMPETITION COACH SPECIALIST CHECKLIST</b>
<input type="checkbox"/> AEF or Other P/TSO Membership
<input type="checkbox"/> Gold Sport License through Equestrian Canada & Coach Levy Paid
<input type="checkbox"/> Standard First Aid with Level C CPR (At a minimum)
<input type="checkbox"/> Current Background Check with vulnerable sectors completed
<input type="checkbox"/> Making Ethical Decisions Online Module through coach.ca
<input type="checkbox"/> Making Head Way in Sport Online Module through coach.ca
<input type="checkbox"/> CCS Application & Portfolio
<input type="checkbox"/> Yearly Training Plan
<input type="checkbox"/> 2 Discipline Specific Lesson Plans (From designated list of topics)
<input type="checkbox"/> Emergency Action Plan (On home Facility)
<p>Documents for Submission:</p> <input type="checkbox"/> Code of Ethics <input type="checkbox"/> Code of Conduct <input type="checkbox"/> Privacy Document <input type="checkbox"/> Coach Declaration <input type="checkbox"/> Intent to Decline Training (if applicable) <input type="checkbox"/> Parental Consent Form (if applicable) <input type="checkbox"/> Enhanced Coach Listing Form <input type="checkbox"/> 2 x Reference Letters
<input type="checkbox"/> Registration Form & Payment